

## Lesson Plan

Name of the Assistant/ Associate Professor... Dr. Garima.....

Class and Section: M.A. - Economics.....

Subject: Computer application in Economics..

Week	Date	Topics
1	1-Jan-18	Word Processing (INTRODUCTION)
	2-Jan-18	popular word processing packages
	3-Jan-18	MS Word - Introduction, Formatting
	4-Jan-18	MS Word - formatting, graphics
	5-Jan-18	lab work - window operations, MS word introduction
	6-Jan-18	lab work - MS word formatting & graphics
	7-Jan-18	Sunday
2	8-Jan-18	MS word - mail - merge
	9-Jan-18	Spreadsheet - introduction
	10-Jan-18	Spreadsheet as DBMS
	11-Jan-18	Spreadsheet as graphing; spreadsheet Basics
	12-Jan-18	lab work - mail merge practical
	13-Jan-18	lab work - spreadsheet practical
	14-Jan-18	Sunday
3	15-Jan-18	Excel - Excel Introduction, statistical processing
	16-Jan-18	Graphing & summarizing data using Excel
	17-Jan-18	pivot table in excel
	18-Jan-18	Test - on MS word (practically)
	19-Jan-18	lab - spreadsheet Basics
	20-Jan-18	lab - graphing & summarizing data using Excel
	21-Jan-18	Sunday
4	22-Jan-18	Vasant Panchami
	23-Jan-18	spreadsheet fu <sup>n</sup> . - introduction, types.
	24-Jan-18	Sir Chhotu Ram Jayanti
	25-Jan-18	Mathematical functions
	26-Jan-18	Republic Day
	27-Jan-18	statistical functions
	28-Jan-18	Sunday
	5	29-Jan-18
30-Jan-18		lab work - spreadsheet fu <sup>n</sup> .
31-Jan-18		lab work - remaining fu <sup>n</sup> s.

## Lesson Plan

Name of the Assistant/ Associate Professor..... Dr. Garima

Class and Section:..... M.A.-Economics

Subject:..... Computer application in economics

Week	Date	Topics
1	1-Feb-18	Test - unit 1
	2-Feb-18	Information Technology in Business
	3-Feb-18	Internet, Intranet, extranet
	4-Feb-18	Sunday
2	5-Feb-18	Types of networks
	6-Feb-18	networking & sharing
	7-Feb-18	IT Policy and legal framework in India
	8-Feb-18	lab work
	9-Feb-18	E-Commerce: meaning, basis and scope
	10-Feb-18	Maharshi Dayanand Saraswati Jayanti
	11-Feb-18	Sunday
3	12-Feb-18	Test - unit 2 covered topics (oral) and Group discussion
	13-Feb-18	Maha Shivratri
	14-Feb-18	E-business and E-transaction
	15-Feb-18	Security issues
	16-Feb-18	E-governance in India
	17-Feb-18	lab work
	18-Feb-18	Sunday
4	19-Feb-18	Information S/M for a business organization
	20-Feb-18	Business models of E-Commerce
	21-Feb-18	digital certificate
	22-Feb-18	digital signature
	23-Feb-18	lab work
	24-Feb-18	lab work
	25-Feb-18	Sunday
5	26-Feb-18	Encryption
	27-Feb-18	Revision
	28-Feb-18	Test - unit 2

## Lesson Plan

Name of the Assistant/ Associate Professor..... Er. Garima.....

Class and Section:..... M.A. - Economics.....

Subject:..... Computer application in Economics.....

Week	Date	Topics
1	1-Mar-18	Guru Ravidas Birthday
	2-Mar-18	Holi
	3-Mar-18	E-payment S/m, credit cards
	4-Mar-18	Sunday
2	5-Mar-18	e-wallet, e-cash
	6-Mar-18	introduction to secure electronic transaction
	7-Mar-18	Economics and Banking, need of Banking
	8-Mar-18	PC Banking
	9-Mar-18	lab work
	10-Mar-18	lab work
	11-Mar-18	Sunday
3	12-Mar-18	Internet Banking
	13-Mar-18	Remote Banking
	14-Mar-18	Mobile Banking
	15-Mar-18	Revision
	16-Mar-18	lab work
	17-Mar-18	lab work
	18-Mar-18	Sunday
	4	19-Mar-18
20-Mar-18		Management Information S/m.
21-Mar-18		MIS remaining part
22-Mar-18		Revision
23-Mar-18		Shaheedi Diwas of Bhagat Singh, Rajguru & Sukhdev
24-Mar-18		Test (oral) and Group discussion
25-Mar-18		Sunday/ Ram Navami
5		26-Mar-18
	27-Mar-18	Data mining and analytics
	28-Mar-18	lab work
	29-Mar-18	Mahavir Jayanti
	30-Mar-18	Revision
	31-Mar-18	Revision

## Lesson Plan

Name of the Assistant/ Associate Professor.....<sup>✓</sup> Dr. Garima.....

Class and Section:.....M.A. - Economics.....

Subject:.....Computer applications in Economics.....

Week	Date	Topics
1	1-Apr-18	Sunday
	2-Apr-18	Data management Tools ; introduction, Concept-
	3-Apr-18	Basic concept of data
	4-Apr-18	Database Tools
	5-Apr-18	Introduction to DBMS: definition, concept
	6-Apr-18	Role and purpose
	7-Apr-18	lab work.
	8-Apr-18	Sunday
2	9-Apr-18	Revision
	10-Apr-18	Revision
	11-Apr-18	advantages of databases
	12-Apr-18	Database design
	13-Apr-18	lab work
	14-Apr-18	Dr Ambedkar Jayanti / Vaisakhi
	15-Apr-18	Sunday
3	16-Apr-18	statistical functions
	17-Apr-18	Test (practically)
	18-Apr-18	Parashurama Jayanti
	19-Apr-18	Statistical functions for database
	20-Apr-18	Summarizing and analysis of data
	21-Apr-18	a brief introduction to optimization Problems.
	22-Apr-18	Sunday
4	23-Apr-18	Revision
	24-Apr-18	Introduction to accounting S/w: Quicken, Peachtree etc
	25-Apr-18	Revision
	26-Apr-18	Revision
	27-Apr-18	Test (oral)
	28-Apr-18	Test - writ - 4